



## Community Resilience Building Workshop {Single “1-Day” Session Option}

### ~ Workshop Objectives ~

1. Understand connections between ongoing issues, hazard, and local planning and actions in your Community. Define top hazards.
2. Identify and map vulnerabilities and strengths to develop infrastructure, societal and environmental risk profiles for your Community.
3. Develop and prioritize actions that reduce vulnerabilities and reinforce strengths for your community - local organizations, academic institutions, businesses, private citizens, neighborhoods, and community groups.
4. Identify opportunities to advance actions that further reduce the impact of hazards and increase resilience in your Community.

### ~ FACILITATOR’S AGENDA ~

1 Day	ACTIVITIES and OBJECTIVES	Notes
Before Start Personnel	<b>Registration</b> – Sign-in, get name tag, refreshments <ul style="list-style-type: none"> <li>• Provide participants nametags and agenda</li> <li>• Help participants identify which table they’re going to</li> <li>• Red, Green, Yellow, Blue Tables (color dots)</li> </ul>	Nametags  Participant Agendas (use slide to reduce paper use)
0 minute VIP Core Team Lead	<b>Welcome, Workshop Overview, and Introductions</b> <b>Objective:</b> <i>To introduce workshop purpose and welcome participants</i> <ul style="list-style-type: none"> <li>○ Local host welcomes participants and general introduction.</li> <li>○ Local host introduces core team and facilitation team (as appropriate)</li> <li>○ Turns over to lead facilitator</li> </ul>	
10 <sup>th</sup> minute Lead Facilitator	<b>Overview Presentation on Workshop</b> <b>Objective:</b> <i>To frame the issue in context of local, regional risk and resiliency.</i> <ul style="list-style-type: none"> <li>• Lead facilitator introduces workshop purpose, desired outcomes, objectives, framework, expectations; reviews agenda</li> <li>• Introduce and turn over to Resource Staff for presentation</li> </ul>	Maps, Computer, Projector
25 <sup>th</sup> minute Resource Staff	<b>Overview Presentation on Science and Resources</b> <b>Objective:</b> <i>To transfer useful information and data for use during workshop steps.</i> <ul style="list-style-type: none"> <li>• Overview of data and maps available during workshop</li> </ul>	Maps, Computer, Projector



	<ul style="list-style-type: none"> <li>• 2-3 minutes on clarifying questions</li> <li>• Turn over to Lead Facilitator</li> </ul>	
<p><b>45<sup>th</sup> minute</b> Lead Facilitator</p>	<p><b>Instructions for Small Team Exercise</b> <i>Objective: To provide overview of small team exercise (Steps B – E).</i></p> <ul style="list-style-type: none"> <li>• Introduce Table Facilitators and kick off exercise</li> </ul>	<p>Computer, Projector</p>
<p><b>50<sup>th</sup> minute</b> Table Facilitators &amp; Scribes</p>	<p><b>Profiles: Infrastructure, Societal, Environmental (Steps B – E)</b></p> <p>INTRODUCTIONS</p> <ul style="list-style-type: none"> <li>• <b>Quickly ask each participant to say name &amp; affiliation.</b></li> <li>• <b>Identify Small Team Spokesperson for Report Out.</b></li> <li>• <b>Address any clarifying questions of overall task – risk matrix and base maps.</b></li> <li>• <b>Introduce and define role of Scribes.</b></li> </ul> <p><b>Steps to get team comfortable and moving...</b></p> <ul style="list-style-type: none"> <li>• <b><u>Step B</u> - Commence small team discussion by addressing top hazards for community and list in the Hazards column on the Risk Matrix.</b></li> <li>• <b><u>Step C</u> - Begin in first row/column of sector (i.e., infrastructure, societal, environmental) and identify vulnerability (e.g., port facility, neighborhood, wetland) and strengths (e.g., new Emergency Operation Center, generators, wetlands).</b></li> <li>• <b>Determine location of vulnerability/strength and list on Risk Matrix and mark on Base Map.</b></li> <li>• <b>Identify ownership of issue or place.</b></li> <li>• <b><u>Step D</u> - Once completed for Infrastructure – Societal – Environmental move to right side of risk matrix – “actions”.</b></li> <li>• <b>Under Hazards column identify the actions needed to reduce the vulnerability or reinforce the strength.</b></li> </ul> <p><b><u>Repeat step-wise process until the group is exhausted. Remember what gets written on the Risk Matrix needs to be identified on the Base Map via participatory mapping.</u></b></p> <p><b><u>Utilize Page 26 of CRB Workshop Guide – Triggering Questions for Hazards, Infrastructure, Societal, Environmental. Keep page open while facilitating small team.</u></b></p> <p><b><u>Final Step D: In the last two columns identify the priority of each action (High, Medium, Low) and the urgency (ongoing, short-term, long-term). Consider each potential action in the context of the full suite of potential actions originated by the small team.</u></b></p> <p><b><u>Step E: Identify 3-4 priority actions for small team.</u></b></p> <p><b><u>Don't forget to prepare your team for the Report Out!</u></b></p>	<p>Flip Charts, Base Map, Risk Matrix, Markers, Postits, Pens, Top Priority Cards</p>



	<b>Total Time – 120 minutes (as needed)</b>	
<b>170<sup>th</sup> minute</b> Lead Facilitator	<p><b>Report Outs – Step E</b> <i>Objective: Present findings of each small team to the full group.</i></p> <ul style="list-style-type: none"> <li>Spokesperson from each small team reports out to full group</li> <li>Spokesperson presents 3-4 top priority action cards to Lead Facilitator</li> </ul> <p><b>Total Time – 20 minutes (3-5 minutes/small team spokesperson)</b></p>	Completed Risk Matrix and Flip Charts (as needed), Top Priority Cards
<b>190<sup>th</sup> minute</b> Lead Facilitator	<p><b>Top Priorities – Step E continued...</b> <i>Objective: Collectively discuss identified opportunities to reduce current and future hazard risks and improve resilience.</i></p> <ul style="list-style-type: none"> <li>Further define Highest Priority action list – top 3-5 (Page 27 CRB Guide)</li> </ul> <p><b>Total time – 20 minutes</b></p>	Top Priority Cards
<b>210<sup>th</sup> minute</b>	<b>Wrap up and Next Steps</b>	

**Special Notes:** 1) Overall timing expressed above will vary based on the needs of individual communities – adjust accordingly; 2) The core team and lead facilitator should predetermine and insert breaks and a meal (if required) depending on the time of day/evening and stamina of participants gathered for the Community Resilience Building Workshop. Be sure to adjust the overall length of the Workshop to accommodate breaks and meal even if it is a working meal; 3) The small team exercise may require additional time depending on the current understanding, background, and expertise of the participants. Refer to the Community Resilience Building Workshop Guidebook for more details.

**Contact Adam Whelchel ([awhelchel@tnc.org](mailto:awhelchel@tnc.org)) for further guidance on tailoring this suggested facilitator’s agenda and the Community Resilience Building process to meet your community’s needs.**